**Given Imaging Proposed Project Hours**

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| **Task** | **Projected Hours** | **Actual Hours**  **(week 1)** | **Actual Hours**  **(week 2 )** | **Actual Hours**  **(week 3 )** |
| Review and organize content | 5 | 2 | 2 | 1 |
| High Level Design/Script | 5 | 5 | 1 |  |
| Create Master PowerPoint template with Styles for Title Screens  (music), Topic, Summary, Standard fonts & colors | 3 | 5 |  |  |
| Record/edit demos | 15 | 0 | 4 | 8 |
| Graphics and animation | 7 | 2 | 2 | 6 |
| Sync up narration to demos | 10 | 0 | 7 |  |
| Usability/Revisions | 7 |  |  |  |
| Produce and upload to server | 3 | 0 | 0 | 2 |
| Communication: i.e Meetings, e-mails, phonecalls, | 5 | 3 | 1 | 2 |
| **Total Hours** | 60 |  |  |  |